

**RECORD OF PROCEEDINGS**

**BROOKFIELD BOARD OF EDUCATION MEETING**

**HELD ON: MARCH 28, 2012**

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Brookfield Board of Education

Auditorium

**Regular Meeting of the Board**

Wednesday, March 28, 2012

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- I. The Brookfield Board of Education met in open session on Wednesday, March 28, 2012 at 6:00 p.m. in the auditorium.
- II. Pledge of Allegiance
- III. Roll Call:

Mrs. Ronda Bonekovic, President	Present
Mrs. Kelly Bianco	Present
Mr. Ron Brennan	Present
Mr. Tim Filipovich	Present
Mrs. Gwen Martino	Present
- IV. Board of Education Reports  
Mrs. Martino announced that the Brick Sale has been extended to June 1.
- V. Old Business
- VI. New Business
- VII. Superintendent's Report
  - a. Race To The Top Update
  - b. Safe & Drug Free Schools Grant
- VIII. Update on New School Facility
- IX. Public Input (five minutes per individual)
- X. Presentation from the Auditor of State's Office
- XI. Presentation by Superintendent & Treasurer

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**TREASURER'S RECOMMENDATIONS**

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**#12-040**

**APPROVAL OF MINUTES**

Martino moved and Brennan seconded that the following Board minutes be approved as submitted:

Wednesday, February 22, 2012 – Regular Meeting of the Board

**BE IT RESOLVED**, under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#12-041**

**APPROVAL OF FINANCIAL STATEMENTS**

Brennan moved and Martino seconded that the February 2012 Check Listing, Financial Report by Fund and the Annual Spending Plan be approved as submitted.

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Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#12-042**

**FY2012 RECOVERY PLAN**

Brennan moved and Martino seconded that the Brookfield Board of Education adopt the following resolution:

**WHEREAS**, the Brookfield Local School District is in Fiscal Watch,

**WHEREAS**, the Auditor of State has certified a deficit for FY2012,

**WHEREAS**, a Fiscal Recovery Plan has been requested by the Ohio Department of Education and Auditor of State to manage the current year deficit,

**BE IT RESOLVED**, the Brookfield Board of Education adopt the attached recovery plan to address the FY2012 deficit (Attachment 1), and

**BE IT FURTHER RESOLVED**, that the Treasurer submit the recovery plan to the Ohio Department of Education.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#12-043**

**RESOLUTION FOR SALE OF PROPERTY**

Martino moved and Brennan seconded that the Brookfield Board of Education adopt the following resolution:

**WHEREAS**, the Brookfield Board of Education is the owner of certain real estate comprised of two school buildings and three parcels of land described more specifically as follows:

Brookfield High School, addressed at 7003 Grove Street, is a one-story masonry building containing 60,754 square feet. Original construction occurred in 1959 with an addition in 1996. It is situated on parcel number 03-003506 which contains 8.476 acres of underlying land. Brookfield Middle School, addressed at 7000 Grove Street, is a three-story masonry building containing 31,063 square feet. Construction occurred in 1917, 1926, and 1951. It is situated on parcel number 03-003502 which contains 5.62 acres of underlying land. The building is scheduled to be demolished leaving the underlying vacant land. There is also a parcel of vacant land containing 3.846 acres and known as Trumbull County parcel number 03-906814, which currently houses a track and football field. This parcel is rear land with no road frontage and is included with the valuation of the high school property.

**WHEREAS**, the above-described real estate is not currently being used for school purposes and, it is contemplated that this real estate will not now nor in the future be needed for or used for school purposes; and

**WHEREAS**, there is no community school established under Chapter 3313.41 of the Revised Code located within the territory of the school district for which the real estate must first be made available; and

**WHEREAS**, on the Board of Education obtained a fair market value appraisal of this real estate from Appraiser John Tricomi in order to dispose of the real estate

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by public auction at a minimum bid price to be established by the Board of Education; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Brookfield Local School District, County of Trumbull, State of Ohio that:

- Section 1. The Board of Education hereby determines and declares that the real estate, which is more fully described above, which exceeds \$10,000 in value, is not necessary for school purposes.
- Section 2. The Board of Education hereby determines that it is in the best interests of the school district that this real estate should be disposed of by public auction in the manner provided by R.C. 3313.41.
- Section 3. The Board hereby directs the Treasurer to cause notice of the intended public sale to be given at least thirty (30) days prior to the date of auction by publication in a newspaper of general circulation in the school district and on the District's web site.
- Section 4. The Superintendent and Treasurer are hereby authorized and directed to do all things necessary and consistent with this resolution to accomplish the sale provided for herein.
- Section 5. The sale of the real estate shall be upon the following terms and conditions, and such other terms and conditions consistent with this resolution and in the best interests of this Board as may be determined by the Superintendent.
  - a. The real estate shall be sold at a public auction to be held at the offices of the Board of Education at 614 Bedford Road, Brookfield, Ohio on May 5, 2012 at 12:00 p.m.
  - b. The minimum price for which this real estate will be sold at public auction is its appraised value of One Hundred Seventy Three Thousand Dollars (\$173,000.00).
  - c. The sale of the real estate to the successful bidder shall not be final until accepted by resolution of the Board with the written notification of such acceptance sent to the successful bidder by the Treasurer. The highest bidder may not withdraw such bid for a period of thirty (30) days following the date of the public auction.
  - d. The Board reserves the right to reject any or all bids and waive any informalities.
  - e. At the time of completion of the auction, the highest bidder shall deliver to this Board cash, a certified check, or a cashier's check payable to the Board, for \$10,000, as security for faithful performance should the bid be accepted. The deposit shall be applied on the purchase price in the event the bid is accepted by this Board. The bid deposit shall be forfeited as liquidated damages should the bidder fail to perform.

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- f. Final payment for the real estate, which shall be the difference between the security deposited with the Board and the amount of the bid, shall be made by cash, certified check, or cashier's check payable to the Board, at the time of transfer of title. The Board will transfer the property upon satisfactory evidence that the obligation for final and complete payment due the Board of Education has been met. The transactions involving the purchase and sale of the real estate will occur at such time as is mutually agreed upon by the parties to the transaction.
- g. **The real estate will be sold in AS IS condition. The Board of Education makes no representation whatsoever regarding the real estate or its condition, including, without limitation, its suitability for any proposed uses thereof or the continuation of uses thereof former or present, or the title or physical condition thereof, and disclaims any and all warranties with respect to the real estate.**
- h. The purchaser will receive a quit claim deed and is responsible for all legal, survey, title and other expenses to transfer the real estate.
- i. The real estate is available for inspection by making an appointment prior to the auction with Treasurer David M. Drawl at 330-448-3000.
- j. All bids shall be unconditional. Each bid shall be reduced to writing. The bidder must state the full name of each individual and corporation, partnership or other association interested in the bid.
- k. All risk of damage to the real estate, other than damage or losses resulting from negligent acts of the Board's agents or employees shall be borne by the purchaser from and after the Board's acceptance of the highest bid.
- l. All inquiries should be directed to David M. Drawl, Treasurer at 330-448-3000. All notices and or correspondence to the Board shall be delivered in person or mailed to the Board at 614 Bedford Road, Brookfield, Ohio 44403 - Attn: David M. Drawl, Treasurer.
- m. The Board reserves the right to supplement or amend these conditions at any time prior to the public auction.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#### **#12-044**

#### **RESOLUTION FOR SALE OF INVENTORY**

Martino moved and Brennan seconded that the Brookfield Board of Education adopt the following resolution:

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**WHEREAS**, in a separate resolution, the Board of Education has determined to sell by public auction certain of its real estate including the former Brookfield High School and Middle School property; and

**WHEREAS**, the personal property and inventory in these buildings is no longer being utilized by the Board of Education for school purposes and it is contemplated that this property will not now nor in the future be needed for or used for school purposes; and

**WHEREAS**, the Board of Education desires to sell the inventory and contents of these buildings at public auction.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Brookfield Local School District, County of Trumbull, State of Ohio that:

- Section 1. The Board of Education hereby determines and declares that the contents of the former Brookfield High School and Middle School buildings are not necessary for school purposes.
- Section 2. The Board of Education hereby determines that it is in the best interests of the school district that this property should be disposed of by public auction to be held on May 5, 2012 at 12:00 p.m.
- Section 3. The Board hereby directs the Treasurer to cause notice of the intended public sale to be given at least thirty (30) days prior to the date of auction by publication in a newspaper of general circulation in the school district and on the District's web site and further authorizes employment of Basinger Auction Services to conduct the auction.
- Section 4. The Superintendent and Treasurer are hereby authorized and directed to do all things necessary and consistent with this resolution to accomplish the sale provided for herein.
- Section 5. The public auction shall be conducted by Basinger Auction Services and shall be pursuant to the following terms and conditions as well as the rules of auction as established by Basinger Auction Services.
  - a. The Board reserves the right to reject any or all bids and waive any informalities.
  - b. **The inventory will be sold in AS IS condition. The Board of Education makes no representation whatsoever regarding the property or its condition, including, without limitation, its suitability for any proposed uses thereof or the continuation of uses thereof former or present, or the title or physical condition thereof, and disclaims any and all warranties with respect to the inventory.**
  - c. The contents of the buildings are available for inspection by making an appointment prior to the auction with Treasurer David M. Drawl at 330-448-3000.

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- d. All inquiries should be directed to David M. Drawl, Treasurer at 330-448-3000. All notices and or correspondence to the Board shall be delivered in person or mailed to the Board at 614 Bedford Road, Brookfield, Ohio 44403 Attn: David M. Drawl, Treasurer.
- e. The Board reserves the right to supplement or amend these conditions at any time prior to the public auction.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#12-045**

**RESOLUTION TO ALIGN WITH TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER**

Brennan moved and Bianco seconded that the Brookfield Board of Education enter into an agreement with the TCESC to be in compliance with ORC 3313.843 by adopting the attached resolution (Attachment 2).

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**SUPERINTENDENT’S RECOMMENDATIONS**

**#12-046**

**RETROACTIVE PAY FOR EDUCATIONAL ASSISTANT**

Brennan moved and Martino seconded that the Brookfield Board of Education approve retroactive pay to **Samantha Burns** for fulfilling the requirements of her contract and obtaining her Paraprofessional Certificate. Her retroactive pay totals \$203.21 and dates back to 10/18/11.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#12-047**

**2012-2013 SCHOOL CALENDAR**

Martino moved and Brennan seconded that the Brookfield Board of Education approve the attached 2012-2013 school calendar (Attachment 3):

178	Student Days
2	Parent/Teacher Conference Exchange Days
<u>3</u>	Teacher In-Service Days
<u>183</u>	Total Calendar Days

1 flex day (Aug. 13-24, 2012)	Teacher In-Service – No school for students
Monday, August 27, 2012	Teacher In-Service – No school for students
Tuesday, August 28, 2012	Waiver Day – No school but counts as student day
Wednesday, August 29, 2012	FIRST DAY OF SCHOOL FOR STUDENTS
Thursday, September 27, 2012	Waiver Day – No school but counts as student day
Thursday, May 30, 2013	LAST DAY OF SCHOOL FOR STUDENTS
Friday, May 31, 2013	Teacher In-Service – No school for students

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

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Nays: None.

### #12-048

#### SENIOR CLASS TRIP

Brennan moved and Martino seconded that the Brookfield Board of Education approve a senior class field trip to Williamsburg, Virginia. Approximately 40 students and 3 chaperones will depart from Brookfield High School via Affluent Limousine & Bus on Thursday, May 10, 2012 at 6:30 a.m. and will arrive in Williamsburg at approximately 3:00 p.m. Overnight accommodations will be provided by the Great Wolf Lodge in Williamsburg, Pennsylvania, and a security firm has been hired for the night. Students will have use of the indoor waterpark at the lodge. On Friday, May 11, after breakfast is served, students and chaperones will board the bus to Busch Gardens at 10:00 a.m. After a picnic lunch and dinner on their own (meal voucher provided), they are to report to the bus for departure by 8:00 p.m., and will arrive back at Brookfield High School at approximately 4:30 a.m. Saturday morning, May 12. Total cost of the trip per student is \$250, which can be paid for by check and/or fundraising monies earned by the students this year.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

### #12-049

#### FOREIGN EXCHANGE STUDENT

Martino moved and Brennan seconded that the Brookfield Board of Education allow the enrollment of Silvia "Pau" Paola Valdez Saldana, a foreign exchange student coming to Brookfield from Mexico. She will be a 12<sup>th</sup> grader at the start of the 2012-2013 school year, and her host family is Mr. & Mrs. Jay Bodnar.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

### #12-050

#### POLICY UPDATES – 1<sup>st</sup> READ

Brennan moved and Martino seconded that the Brookfield Board of Education accept the 1<sup>st</sup> reading of the following revised policy updates for the Brookfield Local School District:

- ✚ Administration 1230V1: Superintendent of Schools
- ✚ Administration 1230: Responsibilities of the Superintendent
- ✚ Administration 1240: Evaluation of the Superintendent
- ✚ Administration 1320V1: Duties of the Treasurer
- ✚ Administration 1320: Duties of the Treasurer
- ✚ Administration 1330: Evaluation of the Treasurer
- ✚ Administration 1530: Evaluation of Administrators
- ✚ Administration 1540: Suspension of Administrative Contracts
- ✚ Professional Staff 3120.06: Selecting Student Teachers/Administrative Interns
- ✚ Professional Staff 3131: Reduction in Staff
- ✚ Students 5460.01: Diploma Deferral
- ✚ Finances 6460: Vendor Relations
- ✚ Property 7530.01V1: Wireless Communication Allowance and Staff Use of Wireless Communication Devices
- ✚ Property 7530.01V2: Staff Use of Wireless Communication Devices
- ✚ Property 7540.03: Student Network and Internet Acceptable Use & Safety
- ✚ Property 7540.04: Staff Network and Internet Acceptable Use & Safety
- ✚ Property 8320.01: Personal Information Systems

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- ✚ Operations 8330: Student Records
- ✚ Operations 8405: Environmental Health and Safety Issues
- ✚ Operations 8451: Pediculosis (Head Lice)

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#12-051**

**CLASSIFIED SUBSTITUTES**

Bianco moved and Martino seconded that the Brookfield Board of Education approve the addition of the following individuals to our classified substitute listing for the remainder of the 2011-2012 school year.\*:

Cafeteria

**Kathy Herzberger** - Hubbard, Ohio

Maintenance

**Donn Guyton** - Hubbard, Ohio

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#12-052**

Brennan moved and Filipovich seconded that the meeting be adjourned at 7:32pm.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

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Treasurer

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Board President